

Farmersville Unified School District

JOB TITLE: INSTRUCTIONAL ASSISTANT - HARD OF HEARING AND DEAF STUDENTS

JOB DESCRIPTION

Definition:

This position is intended to support the communication needs of hard of hearing and deaf students in regular and special education classrooms.

Examples of Duties:

- Provide sign language interpretation for hard of hearing and deaf students
- Act as a liaison and interpreter between deaf students, school personnel, and social agencies
- Tutor students in class assignments in class and/or in a tutorial setting
- Take interpretive notes for students in instances where direct interpretation is not appropriate
- Add technical signs to sign language vocabulary for each subject interpreted (Algebra, Computers, etc.)
- Study lecture material(s), books and lesson plans to prepare for the interpreting/signing that will be done the next day
- Decide which communication mode to use with each individual student to best present a lesson
- Assist instructional personnel in the implementation of individualized educational plans for special education students
- Help students develop communication skills, and serve as an appropriate language model
- Help students develop appropriate behavior
- Assist with routine classroom procedures and practices
- Supervise play area activities as assigned
- Perform minor housekeeping tasks to maintain a neat and orderly classroom atmosphere
- Perform other duties as assigned

To Qualified Candidate will have Knowledge of:

- Sign language
- Concepts and principles of child development and behavior
- Behavior management strategies
- Appropriate English language skills facilitating verbal and written communication
- Educational record-keeping

To Qualified Candidate will have the Ability to:

- Read notes, memos, and reports of a moderately complex nature
- Effectively interact with students, staff, and the public
- Distinguish steps in an intervention process
- Assist with maintenance of student files and the retrieval of pertinent information
- Recognize and effectively react to disruptive, abusive, or dangerous behavior
- Understand and address the needs of special needs students
- Understand and carry out oral and written instructions
- Maintain confidentiality of student records and communications
- Keep schedules and meet deadlines
- Read, interpret, and apply rules, regulations, and policies
- Rapidly learn methods, techniques, processes, and materials used to provide student instruction
- Work as a member of a team to assist in the provision of speech, behavioral, and psychological services

Experience:

- At least one year of experience working with special needs students in an educational or social services setting is desired

Education:

- High School diploma required; AA degree or equivalent required.

Other Requirements:

Applicants selected for employment will be required to pass a district proficiency test, submit fingerprint clearance, negative TB test at their own expense and a Valid California Driver's License.